**Running the Code**

1. To run the script either go to the tab in IDEA where you have the script saved to your tool bar and click that.
2. You then will be asked how many P-Card files you want to pull into IDEA. You will then be able to pick the files you want. Navigate to the location of the file you want to pull. For this script you will want to select the Excel files only.
3. After this the script will run to finish. A new file will be created which will hold all of the sub-databases that had no information in them. The rest of the databases will be merged into one database called, “List of blocked Merchant Category Codes Cleaned.”

